

ERVING SCHOOL COMMITTEE

TUESDAY, June 21, 2022

ERVING ELEMENTARY SCHOOL

6:30 p.m.

Present: Jennifer Eichorn, Chair, Catherine McLaughlin, Erik Semb, David Chagnon, Members;; Lisa Canditio, EES Principal; Brittanie Mimitz, Minute Taker; Caitlin Sheridan; Director of Finance and Operations.

FINAL MINUTES

A. The meeting was called to Order at 6:33 p.m. by Jenn. AIF.

B. The Pledge of Allegiance was recited by all.

C. Public Hearings- None

D. A motion was made by David to approve the minutes from May 17, 2022.* The motion was seconded by Katie. AIF.

E. Warrants –

Payroll	124	5/26/2022	\$111,084.32
	125	6/9/2022	\$104,793.93
	126	6/23/2022	108,006.17
Accounts Payable	1117	5/17/2022	\$20,833.70
	1118	5/31/2022	\$11,148.30
	1119	6/14/2022	\$30,783.50

F. Report of the Gill-Montague Representative- No report available.

G. Collaborative for Educational Services Report- David will be attending the next meeting in September.

H. Regionalization Update- Met May 18, 2022 with many Highschool and Middle School educators to get their opinions on combining the schools. There will be a meeting on June 29th, 2022 from 9:30a.m.- 11:30a.m.

I. Capital Planning Committee Update

• **Kitchen Equipment Procurement** – The Carpet project is almost done. The last part of the project is The Central Office portion of the building. The Tilt Kettle was originally budgeted for \$14,300. It has been determined that an additional \$10,000-\$12,000 for the project. The Vulcan Brand vs. Crown Brand of tilt kettles are being researched to determine the best option for EES.

- **A motion was made by Katie to approve the increase in additional funds for the tilt kettle. The motion was seconded by David. AIF.**

J. Superintendent's Report- (This report was submitted in writing as the Superintendent was unable to attend the meeting).

Budget update:

- Update on news from the Senate floor. After very impassioned speeches from Senators Gobi and Tarr to attempt to increase regional transportation reimbursement, the request was denied.
- Reimbursement rate in the Senate budget will remain at 85%.
- The amendment to restore the regionalization grant was also denied.
- Senator Hinds' amendment to increase the rural aid line item was adopted with a redraft to make it \$5.5 million.
- Senator Lesser's amendment for vocational-technical districts to increase length of time to lease buildings was not adopted.
- Senator Brownsberger had also filed an amendment to extend the remote meeting option through December 15, 2023, and that was adopted by the senate.

DESE update:

- Updates to the Model Educator Evaluation Rubrics:
In partnership with educators, students, and families, DESE is updating the model educator evaluation rubrics for teachers and principals with a focus on integrating and strengthening culturally responsive practice. The School-level Administrator Rubric will be piloted during the 2022-23 school year, while the Classroom Teacher Rubric will be made available to support goal-setting, feedback, and professional learning in advance of a full pilot planned for 2023-24.

- Districts will receive feedback on their FY22 Student Opportunity Act (SOA) Plan Amendment submissions.

Union #28:

- Proposed Meeting Schedule for 2022-23 voted and approved in 2018. After discussion with the Leadership Team, I am proposing to go back to this schedule: **September, November, January, February, March, May, and June.**
- Final Interviews for staff at all four schools are happening as we fill positions.
- Lindsay Rodriguez is our new Coordinator of Curriculum and Instruction. She will begin on July 1 and her office will be located at Leverett Elementary.
- Our Leadership Retreat is planned for two days at the beginning of August.

Proposed School Committee Meeting Schedule FY23 Vote – A motion was made by Katie to accept the Superintendent's proposed meeting schedule for the 2022-2023 school year. The motion was seconded by David. AIF.

K. Director of Finance and Operations Report* - The FY23 Budget passed at the Annual Town Meeting. Caitlin shared that the MASBO conference she attended was full of great learning experiences.

· **End of Year Transfers** - None

L. Principal's Report- EES said farewell to Mary Gillman who retired this year and to Polly Wagner who is moving on to other adventures. Leah Grace will be the new Occupational Therapist. Jillian Succie will be joining the team as the new Adjustment Counselor and Jordan Miller will be the School Psychologist. There are currently 124 students enrolled for the FY23 school year with 10 additional students that are undecided. Lisa read off a list of positives and negatives for the year. Positive: Back to in person learning for a full school year, Able to remove masks, Able to provide COVID tests, Poetry book Authored by EES students, Art Show, In person graduation, Field trips, All students that were at EES from September-June increased their Literacy scores, a homeless student was able to begin school for the first time, and the kitchen was able to provide 16,652 breakfasts and 12,325 lunches to students. The negatives included a total of 82 days with active COVID cases at EES, Increase in the number of open DCF cases, Worked with Erving Police Department with sexual harassment and bullying incidents, Large number of staff members out on medical leave or FMLA, only two subs for the building, and The youngest learners have increased emotional needs. Lisa predicts that this will continue for the next 3-5 years.

M. Budget and Personnel Committee Report- None

· Next Meeting Date – None

N. Union #28 Committee Report

· Next Meeting Date – September 2022 @ 6:30 p.m.

O. Old Business

· **Legal Retainer with Dupere Law Offices** – A motion was made by Jenn to sign the Legal Retainer with Dupere Law Offices for Two years. The motion was seconded by David. AIF.

P. New Business

· **6th Grade Student Activity Funds** – This year's 6th grade class was unable to go on the NYC trip. Their class account that is typically used for the trip has money remaining in it. The total left in the account is \$2,140.90 There is \$625.00 that was donated by Walmart for the volunteer work Jillian Betters did at EES over the years. **A motion was made by Jenn to donate \$625.00 from the 6th grade class account to next year's 3rd grade class. The motion was seconded by David. AIF.**

P.I.EE. voted to use funds contributed by EES PTO towards the Morris Hill field trips the 6th graders went on. That subtracts \$741.63 from the account leaving a total of \$776.32 or \$36.96 per student. The committee needs to determine a policy for how the remaining money is used for this

year's class and what to do if this situation comes up in the future. Katie suggested a class gift and Jenn suggested the money follow the class to highschool. Caitlyn, Lisa, and Pat are going to look into the Student Activity Account and how the class accounts are set up and if the money can be returned to families.

· **P.I.E.E. Report-** P.I.E.E. was able to award two Scholarships to former EES students. This year's recipients were Dylan Burnett and Kiley Palmquist. Congratulations to both of them. They were also able to purchase t-shirts for the 6th grade graduation.

Q. Policy Review and Update

Policy Review and Update

First Reading on:

- o AC – Non-Discrimination*
- o ACAB – Sexual Harassment*
- o JICK – Harassment of Students*

Second Reading, First Vote on:

- o KHA – Public Solicitations in the Schools*
- o KHB – Advertising in the Schools*
- o KI – Visitors in the School*
- o LA – Education Agency Relations Goals*
- o LBC – Relations with Non-Public Schools*

A motion was made by Erik to approve policies; KHA, KHB, KI, LA, and LBC. The Motion was seconded by David. AIF.

R. Future Business- Next School Committee Meeting Date: Tuesday, September 20, 2022 at 7:00 p.m. The next Erving Policy Committee Meeting is Tuesday, September 20, 2022 at 6:30 p.m.

S. Executive Session/ Adjournment-

· A motion was made by Jenn to adjourn the general meeting and move to an executive session to **discuss strategy with respect to collective bargaining**. The motion was seconded by Katie. AIF. The General meeting was adjourned at 7:19p.m.

Roll call out- Eichorn, Semb, Chagnon, McLaughlin

**Respectfully submitted,
Brittanie Mimitz
Minute Taker**

* Enclosures